

# KAITLYN KIRBY

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Overview	Passionate and creative college student aiming to graduate a year early in 2019, with over 60 hours in apparel courses and over 2 years of retail experience. Proficient in Kaledo designer and Illustrator.
Job Experience	<p>Sales Associate, Remedy Road, Bentonville, AR - Feb. 2018 - present</p> <ul style="list-style-type: none"><li>- Managed cash register with a float of \$300</li><li>- Communicated with a diverse range of customers - approx. 50 a day</li><li>- Opened and closed store independently</li><li>- Built a strong customer base through providing personalized product guidance, resolving issues, following up on purchases, and opening new accounts</li></ul> <p>Account Manager, Glass Service Co., Dallas, TX – May - August of 2016 &amp; 2017</p> <ul style="list-style-type: none"><li>- Generated invoices upon receipt of billing information</li><li>- Processed accounts payable</li><li>- Communicated with customers to resolve outstanding payments</li><li>- Wrote sales slips</li></ul>
Education	<p>B.S.H.E.S in Apparel Merchandising &amp; Product Development - University of Arkansas Class of 2019</p> <p>3.08 cumulative GPA // 3.6 Major GPA</p>
Skills	Creative problem solver, quick learner, fashion knowledge, exceptional customer service, people-oriented, friendly demeanor, strong work ethic, fun and energetic personality.
Affiliations	Alpha Chi Omega - Delta Rho Chapter: August 2016 - present